



# Cunningham District Bowls Association Inc.

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## Mandatory Conditions of Play for Pennants 2011

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## 1. DEFINITIONS

- 1.1 **'Bona Fide'** means a *Financial Member* who is not currently under suspension or expelled under the rules of any *Club*, District, State or National Body.
- 1.2 **'CDBA'** means Cunningham District Bowls Association Inc.
- 1.3 **'Clause'** means a Clause in these Conditions of Play.
- 1.4 **'Club'** means a Bowls Club affiliated with *CDBA*.
- 1.5 **'Council'** means the Council of the *CDBA*.
- 1.6 **'Controlling Body'** means the relevant *CDBA* Match Committee or any member of that Committee acting for and on behalf of that Committee.
  - 1.6.1 **Men:** For Men's Pennants, the Men's Match Committee shall be the relevant Committee.
  - 1.6.2 **Ladies:** For Ladies' Pennants, the Ladies' Match Committee shall be the relevant Committee.
- 1.7 **'Declared Club'** means the *Club* that the player represents when they play their first *CDBA* Pennant *Match* (excluding Night Pennants) in the current calendar year.
- 1.8 **'Divisional Round'** means a *Match* or a series of *Matches* scheduled to be played on the same date, or within the same week as part of a round robin tournament within a Division of the competition.
- 1.9 **'DR'** means a Domestic Regulation as specified in the *Laws of the Sport of Bowls*.
- 1.10 **'Eligible Player'** means (unless otherwise noted) a player who meets all of the requirements of these Conditions of Play.
- 1.11 **'Finals Play'** means play in the Preliminary Final(s) or Final of the competition.
- 1.12 **'Financial Member'** means a member of a *Club* affiliated with the *CDBA* who is financial at all Bowls Clubs of which they are a member.
- 1.13 **'Graded'** means no longer eligible to play in a lower Division.
- 1.14 **'Host Club'** means the *Club* at which a particular *Match* is being played.
- 1.15 **'Law'** means a Law in the *Laws of the Sport of Bowls*.
- 1.16 **'Laws of the Sport of Bowls'** or **'Law Book'** means the Laws of the Sport of Bowls in Australia (Crystal Mark Edition) as amended from time to time and applicable at the time nominations close for the event.
- 1.17 **'Margin'** means the difference between the "total shots for" a side and the "total shots against" a side scored in a *Match*.
- 1.18 **'Match'** means a competition between two sides within a round.
- 1.19 **'Match Points'** means up to two (2) *Match* Points awarded for an aggregate score win in accordance with *Clauses* 16.2.1 to 16.2.3.
- 1.20 **'Percentage Shots'** means the shots scored by a side divided by the shots scored by the opponent side, expressed as a percentage.

## 2. CONVENTIONS

- 2.1 The conventions adopted in these Conditions of Play are in line with the conventions listed in the Foreword of the *Law Book*.
  - 2.1.1 References to 'should', 'shall' and 'will' within these Conditions of Play mean that the action is compulsory.
  - 2.1.2 References to 'can' within these Conditions of Play means that the action is optional.
  - 2.1.3 Words in *italics* refer to words with special meaning as defined in the 'Definitions' listed in *Clause* 1.

### 3. CONTROL

- 3.1 The *Controlling Body* shall have full control over the conduct of the Pennant competition.
- 3.2 The *Controlling Body* shall have the power to enquire into and adjudicate any disputes or interpretations as they occur.
- 3.3 A decision by the *Controlling Body* in relation to a decision made in relation to any event, interpretation or fine imposed can be appealed in accordance with *Clause 39*.

### 4. MEMBERS OF MORE THAN ONE CLUB

- 4.1 If a player is a member of more than one *Club* in *CDBA*, then their '*Declared Club*' will automatically become the *Club* they represent when they play their first Pennant game (excluding Night Pennants) in the current calendar year as defined in *Clause 1.7*.

### 5. ENTRY REQUIREMENTS

- 5.1 It is a condition of entry for this event that all players are familiar with and accept these Conditions of Play.
- 5.2 *Clubs* shall submit entries on the official Nomination Form accompanied by the prescribed fee, by the closing time advertised by the *Controlling Body*.
- 5.3 Entries not on the official Nomination Form or not containing the required information and fee, not legible or not received by the closing date can be rejected.
- 5.4 Where it is necessary to structure a draw without byes, the *Controlling Body* can seek additional entries after the closing date or reject submitted entries. If a submitted entry is rejected, the respective *Club* will be advised in writing of the reason for the rejection within seven (7) days.

### 6. STRUCTURE OF THE COMPETITION

#### 6.1 Divisions

6.1.1 The competition shall be divided into a number of Divisions determined by the *Controlling Body* within the following parameters:

- 6.1.1.1 Each Division shall have a maximum of ten (10) sides, except the lowest Division which can have more than ten (10) sides.

6.1.2 When allocating *Clubs* to Divisions in accordance with *Clause 6.1.1*, the *Controlling Body* will give consideration to the promotion and relegation of sides based on the previous year's results and generally in accordance with *Clause 32*.

6.1.3 The *Controlling Body* can give two (2) *Clubs* approval to nominate a joint Pennant side if requested to do so or if this becomes necessary to make up the required number of entries to avoid byes. This can happen only if the following conditions are met:

6.1.3.1 Where either *Club* is entered in other Divisions, a joint side can be entered only in the lowest Division played, for its initial Pennant season. In subsequent seasons the joint side can be entered in any Division other than Division 1, at the discretion of the *Controlling Body*.

6.1.3.2 Where neither *Club* is entered in another Division, a joint Pennant side can be entered in any Division other than Division 1, at the discretion of the *Controlling Body*.

6.1.3.3 In these circumstances, the side will be known as the '*Club 1 – Club 2 side*' (a combination of the two *Club* names).

6.1.3.4 The *Club* members can wear their own *Club* approved uniform or alternatively all members can be dressed in white.

- 6.1.3.5 *Club* members can use a common bowls sticker that can be either *Club's* approved stickers or a neutral coloured sticker.

## 6.2 Sides

- 6.2.1 **Men:** A side shall consist of:
  - 6.2.1.1 For all Divisions: 3 teams of 4 *Eligible Players* (a total of 12 players), playing fours.
- 6.2.2 **Ladies:** A side shall consist of:
  - 6.2.2.1 For Divisions 1 and 2: 3 teams of 4 *Eligible Players* (a total of 12 players), playing fours.
  - 6.2.2.2 For Divisions 3 and lower: 3 teams of 3 *Eligible Players* (a total of 9 players), playing 2 bowl triples.

## 6.3 Multiple Sides in a Division

- 6.3.1 **Men:** A *Club* can NOT have more than one side in any Division, except for the lowest Division played in the competition where a *Club* can have a maximum of two (2) sides.
- 6.3.2 **Ladies:** A *Club* can have more than one (1) side in any Division. When such a situation occurs, the sides will be know as Side 'A, Side 'B', etc.

## 6.4 Divisional Rounds

- 6.4.1 Apart from *Finals Play*, all *Matches* will be played on a round robin basis, with all sides in a Division playing each other once (either at home or away). However, if the number of sides in a Division is less than eight (8), the Controlling Body can decide to have any number of the matches played on a round robin basis with the corresponding number of sides playing each other twice (both home and away).

## 6.5 Finals Play

- 6.5.1 At the conclusion of the *Divisional Rounds* in each Division, a Preliminary Final and a Final will be played on a knockout basis as follows:
  - 6.5.1.1 The side ranked highest in accordance with *Clause* 16.3 in each Division will receive automatic entry into the Final play off.
  - 6.5.1.2 The sides ranked second and third highest in accordance with *Clause* 15.2 in each Division will play each other in a Preliminary Final for the right to play in the Final.
  - 6.5.1.3 *Host Clubs* and any alternative *Clubs* selected for *Finals Play* will be announced prior to the commencement of the first round of the competition.
  - 6.5.1.4 The Preliminary Finals for all Divisions will be played in accordance with the following:
    - 6.5.1.4.1 **Men:** Commencing at 1.00pm on a date determined by the *Controlling Body* within two (2) weeks of the completion of the *Divisional Rounds*.
    - 6.5.1.4.2 **Ladies:** Commencing at 9:30am on a date determined by the *Controlling Body* within two (2) weeks of the completion of the *Divisional Rounds*.
  - 6.5.1.5 The Finals for all divisions will be played in accordance with the following:
    - 6.5.1.5.1 **Men:** Commencing at 1:00pm on the Saturday immediately following the Preliminary Finals.
    - 6.5.1.5.2 **Ladies:** Commencing at 9:30am on a date determined by the *Controlling Body* within one (1) week of the Preliminary Final.

- 6.5.1.6 In the event of the total score being equal at the completion of the scheduled number of ends in *Finals Play*, the game shall continue in accordance with *Law 45*. If any players of a side leave the *Host Club* before the result is declared and extra ends are required to determine a winner, then that side shall immediately forfeit the game and their opponents will be declared the winner.
- 6.5.1.7 In the event of inclement weather stopping a *Match* in progress, then it shall be continued at a time and place determined by the *Controlling Body*.
- 6.5.1.8 The winner of the Final shall be declared the Pennant winner in each division.

#### 6.5.2 Disqualification:

- 6.5.2.1 Should there be a Challenge to Bowls under *Law 8.4* during *Divisional Rounds* and *Preliminary Finals*, a player may play with another set of legal bowls until the result of the test is known.
- 6.5.2.2 If there is a Challenge to Bowls in the *Final*, the result of that *Final* shall not be declared until the outcome of the Bowls Challenge is known.
- 6.5.2.3 If a side or player is disqualified for any reason, the side or player last defeated by the disqualified side or player shall take their place.

## 7. ELEGIBILITY TO PLAY

- 7.1 **Men:** Any male member of an affiliated *Club* can be selected to play in the Men's Pennant competition for their *Declared Club* provided the provisions of *Clause 7.3* are met.
- 7.2 **Ladies:** Any female member of an *Affiliated Club* can be selected to play in the Ladies' Pennant competition for their *Declared Club* provided all the provisions of *Clause 7.3* are met.
- 7.3 Provisions for Selection:
  - 7.3.1 The player is a *Bona Fide* member as defined in *Clause 1.1* and has remained so since the scheduled date for the first round of the competition.
  - 7.3.2 The player is playing in their first *CDBA Pennant Match* for the calendar year (excluding Night Pennants), or playing for their *Declared Club* as defined in *Clause 1.7*.
  - 7.3.3 The player was a *Financial Member* of their *Declared Club* on 30th June that year or, never having been a member of a *Bowls Club* before, they are a *Bona Fide* member of their *Declared Club* at the time they commence playing in the competition.
  - 7.3.4 During the course of the Pennant competition, if a player ceases to be a *Bona Fide* member as defined in *Clause 1.1*, they shall be ineligible to play (or continue to play) in that competition.
  - 7.3.5 The player has not played in another Pennant Division within that *Divisional Round*.
  - 7.3.6 The *Controlling Body* shall determine all questions of eligibility.

## 8. SUBSTITUTES (See *DR 4*, *Law 51* and *Clauses 7* and *9*)

- 8.1 Eligible substitutes are permitted throughout the competition.
- 8.2 'Replacement Players' are not applicable to the Pennant competition as structured at intra-District level.
- 8.3 The *Controlling Body* and umpire must be advised in every circumstance.

## 9. GRADING, PROMOTION AND DEMOTION OF PLAYERS IN ROUND

- 9.1 A *Bona Fide* player can play in any Division until he becomes *graded* for a Division.
- 9.2 A player becomes *graded* for a Division for .....
  - 9.2.1 **Men:** after playing in a total of three (3) games in that Division.
  - 9.2.2 **Ladies:** after playing in a total of three (3) games in that Division or in a combination of that Division and any higher Division.
- 9.3 Once *graded* for a Division, a player cannot play in a lower Division.
- 9.4 Having become *graded* for a Division, a player can still play in a higher Division at any time, however, a player can, as a result of playing in the higher Division subsequently become *graded* for a higher Division in accordance with *Clause 9.2*.
- 9.5 **Ladies:** When a *Club* has two (2) or more sides in a Division:
  - 8.5.1 Each side shall be considered as playing in a separate Division for the purposes of grading players in accordance with *Clause 9.2*.
  - 8.5.2 After becoming *graded*, a player shall not transfer from one side to the other.
- 9.6 In order to play in a *Preliminary Final* or *Final*, a player must have previously been *graded* in that Division or be one of the two players eligible for promotion under *Clause 11.2*.

## 10. INCOMPLETE SIDE OR ILLNESS

- 10.1 If within 30 minutes of the scheduled start time of the competition, a member or members of a side are absent, then play can continue if one (1) of the conditions specified in *Clause 10.1.1* or *10.1.2* are met.
  - 10.1.1 If an eligible member (as defined in *DR 4.1.1*) is not available to act as a substitute, play can proceed in accordance with *Law 46.2* 'playing one player short, with the bowls used and the scores adjusted accordingly.
  - 10.1.2 If an eligible member (as defined in *DR 4.1.1*) is available to act as a substitute, play can proceed in accordance with *DR 4.7*. Note that 'Replacement Players' are not applicable to the Pennant competition as structured at intra-District level.
- 10.2 If a player needs to leave the rink of play for any reason, the provisions of *Law 51* and *DR 4.7* shall apply. Any substitute introduced under this *Law* and *DR* shall comply with *Clause 10.1.2*.
- 10.3 If a player plays as a substitute for eleven (11) ends of fours and thirteen (13) ends of triples or more ends in a game, they will be deemed to have played a complete game for the purposes of becoming *graded* in accordance with *Clause 9.2*.
- 10.4 All substitutes shall be approved by the umpire on the day and are to be noted as such, on the Results Sheet *Match* Incident Report. The umpire shall initial the entry and clearly print their name.
- 10.5 If a side is unable to meet the requirements of *Clause 10*, then they shall forfeit.

## 11. ELIGIBILITY TO PLAY IN FINALS

- 11.1 Only a *Bona Fide* player who meets the Eligibility Requirements of *Clause 7*, and has been *graded* in accordance with *Clause 9*, shall be eligible to play in *Finals Play* and only for the Division in which they are *graded*, subject to the provisions of *Clause 11.2*.
- 11.2 A maximum of two (2) players from a lower Division in which the *Club* competes can play up providing that:
  - 11.2.1 All the players who are eligible to play for that side under *Clause 11.1* are genuinely unavailable because of ill health, work or such other reason being advised in writing by the Side Manager or *Club* Secretary to the *Controlling Body* and

11.2.2 The *Controlling Body* pre-approves in writing the reason for players not being available and also the players which the *Club* proposes to play in their stead.

11.3 If a side has insufficient players *graded* in accordance with *Clause 11.1*, plus two (2) eligible players allowed to 'play up' in accordance with *Clause 11.2*, then the side shall forfeit.

## 12. PLAYED IN ACCORDANCE WITH THE LAWS OF THE GAME

12.1 All Pennant *Matches* shall be played according to the *Laws of the Sport of Bowls* (Crystal Mark Edition), as amended from time to time, and these Conditions of Play.

## 13. LOCATION OF GAMES

13.1 Play shall take place at the home or away *Club* in any *Divisional Round* as determined by the *Controlling Body* at the time of determining the structure of the competition.

13.2 If a *Club's* greens are unfit for use, or unavailable for any reason accepted by the *Controlling Body*, then that *Club* can nominate to the *Controlling Body*, at least twenty four (24) hours prior to the date of the affected *Match*, another acceptable *Club* at which the *Match* can be played. The *Controlling Body* will not unreasonably withhold permission to transfer the affected *Match* to the alternative *Club*, and notify the affected *Clubs* accordingly.

## 14. DATES AND TIME OF PLAY

14.1 All games will be played on the advertised date subject to the provisions of *Clause 17*.

14.2 The scheduled starting time for all games shall be:

14.2.1 **Men:** 1:00pm

14.2.2 **Ladies:** 9:30am

14.3 With the mutual agreement of both Side Managers and the Umpire, the game can commence earlier.

14.4 If the *Host Club* has no lights for the greens and overcast weather is forecast, approval to start up to one (1) hour prior to the scheduled starting time of the *Match* can be requested from the *Controlling Body*, provided both Side Managers, the *Host Club* and the Umpire are in agreement.

## 15. ENDS TO BE PLAYED

15.1 The number of ends to be played are:

15.1.1 Fours: 21 ends – No time limit.

15.1.2 Triples: 25 ends - No time limit.

15.1.3 Dead ends shall be replayed.

## 16. SCORING

16.1 The side scoring the highest number of shots in each match at the end of play, shall be the winner.

16.2 The position of Sides in a Division will be determined by awarding the following points for each *Match* of each round:

16.2.1 Two (2) *Match Points* for the side with the highest aggregate shots.

16.2.2 Zero (0) *Match Points* for the side with the lowest aggregate shots.

- 16.2.3 One (1) *Match Point* for each side if the aggregate shots are equal.
- 16.2.4 Where a side has been allocated a Bye no *Match Points* will be awarded and no shots for / against will be recorded.
- 16.2.5 A team sheet shall be submitted for a Bye. Only the *Club* name, date and Division shall be entered on the sheet, together with the word 'BYE'. No players' names shall be entered on the sheet.
- 16.3 After the completion of any round, the relative positions of the sides (see *Law 44*) will be determined in decreasing order by:
- 16.3.1 Maximum Aggregate ***Match Points***. If equal then
- Maximum Aggregate ***Margin***: the difference between "totals shots for" and "total shots against". If there is still equality, then
- Maximum Aggregate ***Percentage Shots***: the "total shots against" each side shall be divided into the "total shots for" each side and be expressed as a percentage.

## 17. INCOMPLETE ROUND / INCLEMENT WEATHER

- 17.1 If during *Divisional Rounds*, a justifiable cause e.g. inclement weather or greens unfit for play, prevents the start of any *Match* within one (1) hour of the scheduled start time, that *Match* shall be abandoned and *Clause 17.4* will apply. Note: Inclement weather can be the result of rain, high wind, lightening, darkness, hot weather (as defined in the Bowls Australia 'Extreme Weather Policy – Hot weather Section') or any other climatic condition that can pose a danger to the players or officials.
- 17.2 If a *Match* in a *Divisional Round* is interrupted and less than fifty (50) ends are completed, all reasonable efforts should be made to complete the *Match* on the same day. If completion of the game on the same day is not possible, then *Law 50* applies and that *Match* shall be completed in accordance with *Clause 17.5*.
- 17.3 If a *Match* in a *Divisional Round* is interrupted and at least fifty (50) ends have been completed, all reasonable efforts should be made to complete the *Match* on the same day. If completion of the game on the same day is not possible, then that *Match* shall be deemed completed at the time of the stoppage and the *Match Points*, *Margin* and *Percentage Shots* shall be awarded accordingly.

### 17.4 Abandoned Match

- 17.4.1 If, during the *Divisional Rounds*, a justifiable cause (e.g. inclement weather) prevents the start of any *Match*, then:
- 17.4.1.1 If the *Controlling Body* determines that the result of an abandoned *Match* can affect the sides eligible for *Finals Play*, then the *Controlling Body* will reschedule the *Match* to be played at a time and place determined by the *Controlling Body*.
- 17.4.1.2 If the *Controlling Body* determines that the result of an abandoned *Match* will not affect the sides eligible for *Finals Play*, then that *Match* will not be played and no *Match Points*, *Margin* or *Percentage Shots* will be awarded.

### 17.5 Incomplete Match

- 17.5.1 If, during *Divisional Rounds*, a *Match* is commenced and a justifiable cause prevents the minimum number of ends being completed for the *Match* to be 'deemed completed' under *Clause 17.3*, then if the *Controlling Body* determines:
- 17.5.1.1 That the result of an incomplete *Match* can affect the sides eligible for *Finals Play*, then the *Controlling Body* will reschedule the *Match* to be replayed at a time and place determined by the *Controlling Body*.

17.5.1.2 That the result of an incomplete *Match* will not affect the sides eligible for *Finals Play*, then that *Match* will not be replayed and no *Match Points, Margin* or *Percentage Shots* shall be awarded.

17.6 Subject to the provisions of *Clause 21*, lights can be used to enable a game to be completed i.e. the number of ends played, as specified in *Clause 15*.

## 18. REQUIREMENTS FOR STAMP ON BOWLS

18.1 There is no requirement for players to have a current World Bowls stamp on the set of bowls used in Pennant competition, however, this *Clause* does not exempt the player from the requirements of *DR 2.2* or from having their bowls challenged in accordance with *Law 8.4*.

## 19. GREENS UNFIT FOR PLAY

19.1 If a green is declared unfit for play by the *Controlling Body* and there has been insufficient time to notify the Side Managers before the start of play, those players already at the *Host Club* shall not leave until the *Controlling Body* has given approval.

19.2 In the event of a *Match* or *Matches* being transferred to another *Club's* greens, competitors involved shall proceed there without delay and play their scheduled games.

## 20. GREEN FEES

20.1 For *Divisional Rounds*, players will pay green fees to their home *Club*.

20.2 For *Finals Play*, green fees shall be paid to the *Host Club*. The *Controlling Body* will nominate the green fees to be paid by the players at the time of nominating the *Host Clubs* for *Finals Play*.

## 21. USE OF LIGHTS

21.1 Games can be played or completed under lights if required.

21.2 The decision to allow lights shall remain solely with the umpire who will take account of the prevailing conditions. Once the umpire has decided that the use of lights is appropriate, the approval for their use lies solely with the *Host Club*.

## 22. TRIAL ENDS AND PRACTICE

22.1 Two (2) Trial Ends (one up and one back, in accordance with *Law 18.1*) shall be allowed prior to the scheduled starting time of each day's play or on resumption of a match on another day or at another venue, using as many bowls as will be used in the *Match*.

22.1.1 Trial Ends shall be under the control of the host *Club's* Games Director.

22.1.2 Trial Ends can commence thirty (30) minutes before the scheduled starting time for the game.

22.1.3 Trial Ends shall cease five (5) minutes before the scheduled starting time for the game as indicated by the ringing of a bell or similar.

22.1.4 After completion of Trial Ends, the game shall commence when indicated by the umpire.

22.2 Practice is allowed in accordance with *Law 13*.

22.2.1 Practice by members of Pennant Sides is allowed on the Host Club's greens before Pennant competition provided:

22.2.1.1 A green is available.

22.2.1.2 Practice ceases sixty (60) minutes prior to the scheduled start time of the competition.

22.2.1.3 It is not acceptable for players to practise on their Pennant allocated rinks or by playing on the boundary pegs of those rinks (see *DR 3.1* and *Laws 12.3* and *12.4*).

## **23. USE OF ELECTRONIC DEVICES**

23.1 The use of electronic devices such as mobile phones, radios, paging devices, etc by either players or spectators, is not permitted within six (6) metres of the green whilst a *Match* is in progress. However, in special cases (doctors' pagers etc) a player may request exemption from this rule from the *Controlling Body* prior to the commencement of play.

## **24. SMOKING AND ALCOHOL**

24.1 Players must at all times adhere to any smoking and/or alcohol policy prominently displayed and in force at the *Host Club*. This can restrict where players can smoke and where alcohol can be consumed.

24.2 Any *CDBA* Executive representing the *Controlling Body* can approach and request that a player or spectator comply with the *Host Club's* smoking and/or alcohol policy. Further infringement can result in the player being reported to the *Controlling Body* who can take disciplinary action and penalise the side as defined in *Clause 24.3*.

24.3 The *Controlling Body* shall have the power to penalise a side by deducting the shots scored during the *Match* on an offending rink. Repeat offenders can be brought before the *Controlling Body* and be dealt with according to these Conditions of Play, and the *CDBA* Constitution and By-Laws.

## **25. ATTIRE**

25.1 Players shall conform with the following dress code prescribed for Pennant play:

25.1.1 Dress requirements shall conform with Bowls Queensland By-Law 19.

25.1.2 All attire must have a BA logo as outlined in the BA National Logo Policy.

25.1.3 All players and the manager in the side shall be similarly dressed in their *Club* uniform or whites.

25.1.4 The *Controlling Body* as part of a sponsorship agreement can issue players and officials with a competition cap or other apparel and specify conditions for the wearing of such apparel.

25.1.5 The *Controlling Body* shall have the power to penalise a side by deducting the shots scored during the *Match* on an offending rink. Repeat offenders can be brought before the *Controlling Body* and be dealt with according to these Conditions of Play and the *CDBA* Constitution and By-Laws.

25.1.6 The *Controlling Body* shall exercise discretion where there are extenuating circumstances, such as a player substituting for an ill player (*Clause 10.2*).

## **26. SIDE MANAGER**

26.1 Each side will have a playing or non-playing manager. The name and telephone number of such manager will be shown on each competition result sheet.

## 27. DRAW FOR RINKS

27.1 The draw for cards and rinks shall be carried out by the Side Managers at the *Host Club* at least half an hour before the scheduled starting time of the competition. Should the visiting Side Manager not be present at that time, then the home Side Manager can randomly draw the allocation of rinks.

## 28. PLAYER MOVEMENTS DURING PLAY (See Appendix A.4.1.7)

28.1 Players can only walk up to the head as follows:

28.1.1 **Leads** after the second player in their team has delivered their second bowl.

28.1.2 **Seconds** after delivery of their second bowl.

28.1.3 **Thirds** after delivery of their second bowl.

28.1.4 **Skips** after delivery of each of their bowls.

## 29. DELAYING PLAY

29.1 No player, excluding skips, is permitted to remain at the head whilst their opposite number is delivering their bowl.

29.1.1 Any skip that remains at the head shall stand behind the last bowl of the head or retire to the bank.

29.1.2 Skips who remain at the head will return to the mat immediately their opponent's bowl has come to rest.

29.2 If the umpire, either by their own observation or on appeal from one of the skips, decides that a player is deliberately delaying play:

29.2.1 On the first occasion the umpire will warn the player;

29.2.2 If the player commits the same offence a second time, the end will be regarded as completed and the opponents of the offender will score as many shots as there are bowls in use by such opponent; and

29.2.3 If the player offends the third time, the game will be forfeited to the opponent.

## 30. POSITION OF PLAYERS WHEN NOT PLAYING

30.1 **At the mat end** Players not delivering a bowl should stand a minimum of one (1) metre behind the mat.

30.2 **At the head** Players not controlling the head should stand a minimum of two (2) metres behind the head or on the surrounds of the green if the jack is in the ditch, or well clear of the head if it is not possible to stand on the surrounds.

30.3 **At the start of each end** Only the skip or deputy will be at the head.

## 31. COACHING DURING MATCH

31.1 Players, who intend to receive coaching during a *Match*, must inform the respective *Controlling Body* and umpire of the Coach's name at least one (1) hour prior to the *Match* commencing and the Coach cannot be changed for each *Match* on the same day.

## 32. PROMOTION AND RELEGATION OF CLUBS

32.1 Where possible, *Clubs* will be promoted or relegated in accordance with Clauses 32.2 and 32.3.

## 32.2 Men:

32.2.1 Subject to *Clause 6*, it is intended that promotion of Finals winners and relegation of the lowest side in a Division will occur. However, due to *Clause 6.3.1*, promotion and relegation decisions will be subject to the availability of a position in Divisions higher or lower and will be made by the *Controlling Body* at the time of the annual competition draw. The general procedure to be used shall be subject always to the *Controlling Body* being authorised to place nominations from *Clubs* in Divisions they deem appropriate, in order to achieve a fair and balanced competition.

32.2.1.1 The Pennant winner of Divisions 2 and lower will be promoted to the next highest Division, provided the *Club* has no existing entry in that higher Division.

32.2.1.1.1 If the *Club* already has a side in the next higher Division, then no promotion will take place.

32.2.1.1.2 Where no promotion takes place to the next highest Division as a result of *Clause 32.2.1.1.1*, then relegation of the last placed side in that Division to a lower Division will be at the option of the *Controlling Body*.

32.2.1.2 Where the Pennant winner of the next lowest Division has been promoted under *Clause 32.2.1.1*, the last placed in that Division will be relegated to the next lowest Division in the competition (not the next lowest Division in which the *Club* has an entry).

32.2.1.2.1 If a *Club* already has a side in the next lowest Division, then that side in turn will again be relegated to the next lowest Division. This shuffle down will continue (if necessary) until a situation is reached where there are two (2) sides in the lowest Division.

32.2.1.2.2 If further relegation then causes more than two (2) sides in the lowest Division then, unless the *Controlling Body* can place the side in an appropriate Division which takes into account the need for a balanced and fair competition and subject to compliance with *Clause 32.2.1.1*, the *Club* will forfeit one (1) of its lowest Division places.

32.2.2 Subject to the above and where possible sides will exit the competition only via the lowest Division.

## 32.3 Ladies:

32.3.1 Except for Division 1, the Pennant winner of each Division determined in accordance with *Clause 6.5.1.8*, will be promoted to the next highest Division.

32.3.2 Except for the lowest Division played, the lowest ranked *Club* in each Division, determined in accordance with *Clause 16*, will be relegated to the next lowest Division.

## 33. SCORECARDS

33.1 Except as otherwise directed, *Club* scorecards shall be used and scorecards for all games must be retained by Side Managers for a period of three (3) weeks after completion of the Final.

## 34. REFRESHMENTS

- 34.1 **Men:** The *Host Club* shall provide refreshments free of charge. The *Host Club* shall announce prior to the start of play, whether there will be an interruption of play for afternoon tea and if so, at what time. Should there be no interruption to play, then refreshments (e.g. tea, coffee and biscuits etc) shall be made available after the game.
- 34.2 **Ladies:** There shall be no scheduled interruption to play for refreshments during the game, however, the *Host Club* shall provide (for a fee payable by the players) a light lunch at the completion of the *Match* (e.g. tea, coffee and sandwiches, etc).

## 35. PENNANT BADGES

- 35.1 The winning Club will be provided with Pennant badges for each of the players who played in the Final i.e.
- 35.1.1 **Men:** All Divisions – 14 badges (12 players plus 2 reserves)
- 35.1.2 **Ladies:** Divisions 1 and 2 – 14 badges (12 players plus 2 reserves)  
Division 3 and lower – 11 badges (9 players and 2 reserves)
- 35.2 A badge will be provided for the winning non-playing Side Manager in each Division.
- 35.3 Additional badges paid for by their *Club*, can be ordered for any qualified player who has played in any *Divisional Round* for the winning *Club*.
- 35.4 Pennant colours are as follows:
- |            |           |            |      |            |            |
|------------|-----------|------------|------|------------|------------|
| Division 1 | Purple    | Division 2 | Navy | Division 3 | Red        |
| Division 4 | Green     | Division 5 | Gold | Division 6 | Light Blue |
| Division 7 | Mid Brown |            |      |            |            |

## 36. PENNANT FLAG

- 36.1 The winning *Club* will be presented with a Pennant Flag of a type and design decided by the *CDBA*.

## 37. FORFEITS AND PENALTIES

- 37.1 An infringement of the *Laws of the Sport of Bowls* will invoke penalties as specified in the *Law Book*.
- 37.2 In the event of a *Club* not completing a series, the sides drawn against that *Club* in subsequent *Matches* will be allotted *Match Points*, *Margin* and *Percentage Shots* in accordance with *Clause 37.3* for each *Match* not completed.
- 37.3 In the event of a *Club* forfeiting a *Match*:
- 37.3.1 The *Club* receiving the forfeit shall be allotted two (2) *Match Points* and a *Margin* calculated by averaging the *Margins* gained by the remaining completed *Matches* in that round in that Division, each rounded to the nearest whole number (0.5 rounded up).
- 37.3.2 The side forfeiting shall be awarded no *Match Points* and the reverse of the average *Margin* as calculated in *Clause 37.3.1*.
- 37.3.3 The forfeiting *Club* will be fined an amount of \$75, subject to the provisions of *Clause 37.4*.
- 37.4 A *Club* forfeiting for a second time will be fined \$250 and disqualified for the remainder of the competition.

- 37.5 Prior to the commencement of the competition, a *Club* that has obtained a certification in writing from a player who is subsequently found to be ineligible to play, will not be penalized except in *Finals Play*, where *Clause 37.7* will apply.
- 37.6 Where an ineligible player is played by a *Club* in a round and the *Club*, in the view of the *Controlling Body*, has not taken all reasonable steps to ensure the player's eligibility and/or where a *Club* and/or player has deliberately violated these rules:
- 37.6.1 For each occurrence the offending side will lose all *Match Points* gained in that round and the total 'shots for' shall be altered by reducing its total by fifteen (15) shots. In addition the offending *Club/player* will be disqualified from playing in the competition for a period determined by the *Controlling Body*.
- 37.6.2 For each occurrence the non-offending side shall receive two (2) *Match Points* regardless of who won or lost the round, but the total 'shots for' will not be altered.
- 37.6.3 For the second and each subsequent offence, in addition to the provisions under *Clauses 37.6.1* and *37.6.2*, the player will be fined \$25. A player who becomes ineligible to play for any reason and does not inform their nominating *Club* will be disqualified from further participation in all or part of the competition and in addition can, at the option of the *CDBA*, be charged under the *CDBA Constitution* and *By-Laws* and suffer such other penalties as the *CDBA* may determine.
- 37.7 Notwithstanding *Clause 37.5*, when an ineligible player is played by a *Club* in *Finals Play*, that *Club* will be disqualified.

## **38. PENALTY FOR BREACH OF THESE CONDITIONS**

- 38.1 Where a penalty is not specified, the penalty for a breach of these Conditions of Play will be determined by the *Controlling Body* at its absolute discretion.

## **39. COMPLAINTS AND APPEALS PROCEDURE**

### **39.1 General**

- 39.1.1 This procedure applies only to infringements of these Conditions of Play for Pennants. This procedure has been set up to ensure that where possible, complaints are resolved before the next round of the competition. General discipline and other matters outside the scope of the Conditions of Play are handled in accordance with the *CDBA Constitution*.

### **39.2 Lodging a Complaint**

- 39.2.1 A complaint against an infringement of the Pennant Conditions of Play can be lodged in a report from either the Side Managers (notation on the Result Sheet), or in writing by a *District Official* or *Club* (issued under the signature of the Club Secretary) against a participant in this competition within forty eight (48) hours of the complaint becoming known to the complainant.

### **39.3 Who shall handle complaint**

- 39.3.1 Upon the receipt of a complaint, the *District Secretary* shall:
- 39.3.1.1 Advise the player and their *Club* of the details of the complaint and advise them that they can make a written submission and/or have a right to be represented in accordance with *Clause 39.6* at the hearing.
- 39.3.1.2 Advise the player and their *Club* of the date, venue and time of the *Controlling Body* hearing.

- 39.3.1.3 Provide the *Controlling Body* Chairperson with full details of the complaint.
- 39.3.2 Investigation of the Complaint
- 39.3.2.1 The complaint will be investigated by the *Controlling Body*, who shall meet within three (3) days of receiving the complaint on the date, venue and time advised to the player and their *Club* in *Clause* 39.3.1.2.
- 39.3.2.2 The decision of the *Controlling Body* will be given to the *Club*/player if present, at the conclusion of submissions (if any). If the *Club* or player is not in attendance the player's *Club* will be advised of the outcome no later than 12:00 noon on the day following the *Controlling Body* hearing and the result will be confirmed in writing with the *Club* at the earliest practicable time.
- 39.4 Right of Appeal
- 39.4.1 The player or their *Club* has the right of appeal. Advice of intention to appeal together with any written submissions shall be lodged with the *District* Secretary no later than 12:00 noon on the second day following the player/*Club* being made aware of the decision by the *Controlling Body*.
- 39.4.2 The appeal hearing will be held on a date, and at a venue and time determined by the Appeal Tribunal (refer *Clause* 39.5), but no later than two (2) days after receipt of the appeal. The *District* Secretary shall advise the player and their *Club* of the details of the time, date and venue of the Appeal Tribunal Hearing and of their right to representation in accordance with *Clause* 39.6.
- 39.4.3 The decision of the Appeal Tribunal will be given to the *Club*/player if present, at the conclusion of submissions (if any). If the *Club* or player is not in attendance, the player's *Club* will be advised of the outcome no later than 12:00 noon on the day following the Appeals Tribunal hearing and the result will be confirmed in writing with the *Club* at the earliest practicable time.
- 39.4.4 The decision of the Appeals Tribunal shall be final.
- 39.5 Appeal Tribunal
- 39.5.1 The Appeal Tribunal shall comprise, in accordance with By-Law 23 of the CDBA Constitution, three (3) persons selected by the District President, who shall hear the appeal and make a determination.
- 39.6 Representation
- 39.6.1 In respect of a Controlling Body and/or Appeals Tribunal Hearing, a person or *Club* who is the subject of a complaint shall:
- 39.6.1.1 have the right to present in writing or in person a response to the complaint;
- 39.6.1.2 have the right to attend scheduled hearings and to call evidence and witnesses;
- 39.6.1.3 not be entitled to be represented by or have a solicitor, barrister or other agent attend any hearing.
- 39.6.1.4 A junior person shall be accompanied by a parent/guardian.